

In house lawyer – German speaking

Department: Aviation

Job Overview: The In-house Lawyer will be responsible for dealing with delegated work within their own areas of competence and achieving performance targets as set by the practice. Also, he/she will be responsible for research, drafting of legal documents, and providing support to the solicitors in Germany or Head of Department, as well as dealing with their own caseload and dealing with clients.

Responsibilities & Duties:

- Deal with delegated cases as required, reporting progress to the Head of Department
- Ensure quality of service standards met or exceeded
- Carry out file reviews as appropriate
- Carry out appropriate preparation for cases.
- Liaise with courts, counsel, counsel's clerks, and witnesses.
- Carry out legal research. Remain informed of changes in any area of specialisation, such that service quality is always maintained.
- Deal promptly with correspondence.
- Adhere to accurate and comprehensive file management and maintenance practices according to company policy and procedures. Use the company's case management system.
- Record working time in accordance with company policy and guidance.
- Work as part of a team and demonstrate a collaborative approach without diluting individual responsibility.
- Draft legal documents, including pleadings, application notices and witness statements

Skills & Qualifications:

- Bachelor of Laws Degree .
- Very Good German language knowledge
- Very good English language knowledge.
- Ability to multi-task and prioritise, and understand the importance of deadlines.
- Highly organised; able to be productive, flexible and simultaneously manage multiple cases and priorities in a performance-driven environment.
- Superior research and data maintenance skills.

The salary is negotiable.

Please apply to my email : furra.a@oraclesolicitors.co.uk or in LinkedIn : [LinkedIn Talent Solutions](#)